I didn't see that Coming! HOW DO I PIVOT AND SHIFT?



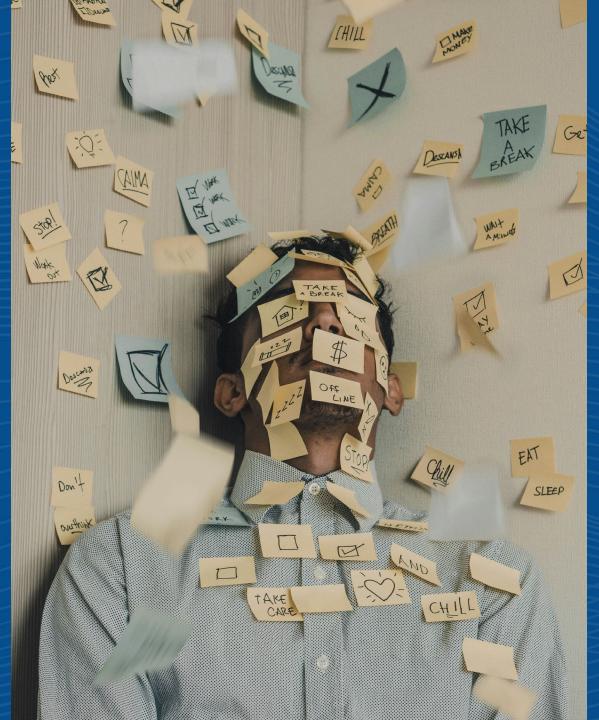


Information Governance Information Governance KnGoMedge Management Security Matter Mobility











How do you eat an elephant?





How do you boil the ocean?





Instructions





 (It doesn't matter that you come up with the correct solution, just a solution!)









WHY PRIORITIES CHANGE

DYNAMIC BUSINESS ENVIRONMENTS
 SHIFTING ORGANIZATIONAL GOALS
 UNEXPECTED CHALLENGES AND OPPORTUNITIES





EFFECTS ON WORKFLOW

DISRUPTION OF ONGOING TASKS
 POTENTIAL STRESS AND FRUSTRATION
 NEED FOR FLEXIBILITY AND ADAPTABILITY





INDICATORS OF CHANGING PRIORITIES

NEW DIRECTIVES FROM MANAGEMENT
 CHANGES IN MARKET CONDITIONS OR CLIENT NEEDS
 RESOURCE REALLOCATION





EFFECTIVE COMMUNICATION

REGULAR UPDATES FROM LEADERSHIP OPEN LINES OF COMMUNICATION WITH TEAM MEMBERS





CLARIFY EXPECTATIONS

SETTING CLEAR OBJECTIVES FOR NEW PRIORITIES ENSURING ALIGNMENT WITH OVERALL GOALS







PRIORITIZATION TECHNIQUES

Matrix

Urgent v. important tasks
Focus on what truly matters
ABC Analysis
Categorizing tasks by importance and urgency





Flexibility and adaptability

Embrace change

- Develop a positive mindset
- View change as an opportunity for growth

Be proactive

Anticipate potential shifts in priorities
Stay informed about industry trends





Delegation and collaboration

Effective Delegation

Identify tasks that can be delegated
Empower your team members
Collaborative Approach
Work together to address priority shifts
Share responsibilities and resources





Managing stress

Maintain Perspective
Push Back Appropriately
Keep Communication Flowing







Managing Your Mindset



















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