



Dear [Insert Your Boss' Name Here],

I would like to request your support in attending the AI+IM Global Summit 2025, taking place March 31 - April 2 in Atlanta, GA. This event gathers industry leaders in information management and AI, providing cutting-edge insights that align perfectly with our focus on [\[insert specific project or organizational goal\]](#).

With over 500 professionals from companies like Shell, Costco, Walmart, Microsoft, FBI, Blue Cross Blue Shield, Durham College, and the Department of Defense, this summit offers valuable networking and actionable strategies that could significantly impact our current initiatives.

Cost Breakdown:

- Airfare: [add your costs]
- AI+IM Summit Fee: \$995-\$1595 (tiered early bird pricing, \$100 member discount). Includes all sessions & some meals.
- AIIM Membership: \$160 (optional)
- Hotel (3 nights at \$229+tax/night): \$687
- Total Estimated Cost (with discounts): [Total]

Attending this summit will enhance my expertise and bring actionable value to our organization, which I'm excited to apply to our ongoing projects.

Thank you for considering this opportunity. I'm happy to discuss this further.

Sincerely,

[\[Your Name Here\]](#)